

**Cap and Gown Order Form**  
Place Your Order by March 21, 2012

If you are planning to participate in Saint Joseph's College Annual Commencement Exercises on Saturday, May 12, 2012, you must order your cap and gown from the **Campus Bookstore no later than March 21, 2012**. The cost will be \$51.00 plus tax for undergraduate regalia and \$57.00 plus tax for graduate regalia. You must pay for your cap and gown when you place your order. You may pay by credit card or check.

If you are picking up your cap and gown at the bookstore Commencement weekend or earlier, your total cost with the 5% Maine Sales Tax will be \$53.55 for undergraduate regalia or \$59.85 for graduate regalia.

If you would like your cap and gown shipped to you in advance, please note there is an **additional charge of \$6.95 for shipping plus your state's sales tax rate**. Total for undergraduate regalia will be \$57.95 plus your state's sales tax rate and total for graduate regalia will be \$63.95 plus your state's sales tax rate.

**Mail or Fax this order form to the Campus Bookstore.** Fax number: (207) 893-7863. Mailing address: Campus Bookstore, Saint Joseph's College of Maine, 278 Whites Bridge Road, Standish, ME 04084-5263 **If faxing please follow-up with a phone call to the Campus Bookstore at (207)893-6653 to verify that your fax was received.**

Please complete the following:

NAME

FULL ADDRESS

TELEPHONE

EMAIL ADDRESS

HEIGHT (with shoes)

WEIGHT (Please be as accurate as possible)

DEGREE EARNED:

**Are you planning to attend Commencement on May 12, 2012? Yes \_\_\_\_\_ No \_\_\_\_\_**

**Select One Option Below:**

**(A) \_\_\_\_\_ I will pick up my cap and gown at the Campus Bookstore. I understand the total cost is:**  
\$53.55 for undergraduate regalia or \$59.85 for graduate regalia (circle one)

**(B) \_\_\_\_\_ Please ship my cap and gown for an additional \$6.95 fee. I understand the cost is:**

\$ 51.00 for undergraduate regalia or \$ 57.00 for graduate regalia

+ \_\_\_\_\_ (My state sales tax is \_\_\_\_\_%)  
\*Please Calculate

+ \_\_\_\_\_ (My state sales tax is \_\_\_\_\_%)  
\*Please Calculate

+ 6.95 Shipping Fee

+ 6.95 Shipping Fee

= \$ \_\_\_\_\_ **Total Cost**

= \$ \_\_\_\_\_ **Total Cost**

Method of payment: ----- Check/money order \_\_\_\_\_ Credit Card

Credit Card # \_\_\_\_\_ Exp Date: \_\_\_\_\_ 3-digit CVN#: \_\_\_\_\_  
(on back of card)

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_